

Chancellor's Office  
401 Golden Shore St.  
Long Beach, CA 90802

### Participants

Board Members	Staff
Mildred García, Ed.D., Chairperson	Jeni Kitchell
Dilcie Perez, Ed.D., Secretary	Kerri Helfrick
Steve Relyea - Treasurer	Sherry Pickering
Robert Eaton-Director	Michelle Chung
Greg Saks-Director	Syrus En

### Agenda

1. Approval of the minutes:
  1. CSU Institute Board Minutes October 9, 2024 - (*Action*) – Chairperson García
  
2. New Business:
  1. Update on the California State University Institute Commercial Paper Program (*Information*) – Syrus En
  2. Recommendation of CSU Institute Audit Committee to Approve IRS Form 990 for 2023-2024 fiscal year (*Action*) – Jeni Kitchell
  
- B. Adjourn

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All members of the CSU Institute Board of Directors may participate in this meeting remotely, either by telephonic or video conference means. Members of the public may offer public comment to an item on the agenda by emailing their comments to [khelfrick@calsate.edu](mailto:khelfrick@calsate.edu) by February 4, 2025. Requests to view the meeting should also be sent to [khelfrick@calsate.edu](mailto:khelfrick@calsate.edu) by February 4, 2025.