# Request for Plans

**Target Critical Courses with a Focus on Equity**

**Proposal Deadline: December 16, 2022, 11:59 p.m.**

# Purpose of Special Allocation

# The Office of the Chancellor has allocated $3 million to support Equity Priority 5 as campuses Target Critical Courses with a Focus on Equity. The goal of this special allocation is to enhance efforts to identify strategies for repositioning historically challenging courses as gateways to academic success for all students, evaluate the impact of strategies chosen and derive lessons about implementing equitable instructional practices. We encourage campuses to use the funds to develop or test a model of improvement that is hard to implement with regularly available funding.

# Promising approaches include, but are not limited to:

# Professional development for faculty on equitable practices that reaches instructors assigned to all sections of multi-section courses

# Intensive course coordination (including close collaboration with academic support)

# Adoption of equitable assessment and grading practices

# Incorporation of faculty-facing data dashboards into professional development or course coordination

# Redesigning courses (for alignment, infusion of active and/or peer learning, or hybrid delivery modality).

# Funding Details

# Each campus may request funds to transform one or more of the most critical courses its leadership team has decided to address under this priority. Campuses in Tier 1 are eligible to receive up to $170,500; campuses in Tier 2 are eligible to receive up to $118,000; and campuses in Tier 3 are eligible to receive up to $73,000. These allocation tiers are based on enrollment and proportion of students in the entering class placed into Category IV in mathematics/quantitative reasoning and/or written communication.

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| **Tier**  | **Campus**  | **Amount**  |
| 1   | Dominguez Hills  | 170,500   |
| 1   | Fullerton  | 170,500   |
| 1   | Los Angeles  | 170,500   |
| 1   | Northridge  | 170,500   |
| 1   | Sacramento  | 170,500   |
| 1   | San Bernardino  | 170,500   |
| 1   | San Marcos  | 170,500   |
| 1   | Chico  | 170,500   |
| 2   | East Bay  | 118,000   |
| 2   | Fresno  | 118,000   |
| 2   | Humboldt  | 118,000   |
| 2   | Long Beach  | 118,000   |
| 2   | Maritime  | 118,000   |
| 2   | Monterey Bay  | 118,000   |
| 2   | Pomona  | 118,000   |
| 2   | San Francisco  | 118,000   |
| 2   | San Jose  | 118,000   |
| 2   | Sonoma  | 118,000   |
| 2   | Bakersfield  | 118,000   |
| 2   | Stanislaus  | 118,000   |
| 3   | Channel Islands  | 73,000   |
| 3   | San Diego  | 73,000   |
| 3   | San Luis Obispo  | 73,000  |

To ensure ongoing access to funds, EP 5 leads should communicate closely with their budget offices to ensure that the money is not swept at the fiscal year closing. Funds may be used through June 30, 2024 (see timeline below).

# *Funding is determined so that each campus is guaranteed funding upon approval of submitted plans. Should a campus forgo the opportunity to submit plans by the deadline, the Office of the Chancellor may reallocate funding to other efforts supporting Equity Priority 5.*

# Timeline

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| Date | Activity |
| November 17, 2022, at 2:00 p.m. | [Zoom webinar](https://calstate.zoom.us/j/85258878293?pwd=UjZVaVlTTXV3bHZvM0NLVEUybDYxdz09&from=addon) to launch the Request for Plans |
| December 16, 2022, at 11:59 p.m. | Deadline to submit plans |
| December 22, 2022 | Awards announced and funds transferred |
|  January 2023 | Program activity begins |
| July 21, 2023 | Evaluation plan due to the Office of the Chancellor |
| June 30, 2024 | Final report due to Office of the Chancellor |
| June 30, 2024 | Deadline for spending funds |

# Parameters for Plans

* Plans should directly address the key components of Equity Priority 5:
	+ Increasing the likelihood that a student will pass the course on their first attempt
	+ Decreasing equity gaps in courses with high enrollments and traditionally low rates of success
	+ Supporting students to and through critical first-year and major gateway courses
* Plans should aim to reach all sections of the course(s) identified.

# Planned Expenses

Allowable expenses include, but are not limited, to:

* Faculty, staff and student staff salaries and benefits
* Materials and supplies, including software licenses such as ALEKS
* Program evaluation
* Additional expenses as allowable within campus regulations.

# How to Submit Plans

Plans must be submitted by 11:59 p.m. on December 16, 2022 using this [Google form](https://docs.google.com/forms/d/e/1FAIpQLSf0I8t5w6-5ftraMWIZgJw14gnLcUYoISLHZmwO1DtlNgXaaw/viewform). Plans must include the following:

* a list of at least ten courses your campus is addressing for Equity Priority 5
* a list of the one to three courses this funding will transform
* an indication that this funding will be used to implement data-driven practices
* an indication that all faculty teaching the course(s) listed will be included in this effort
* a brief yet specific description of the plans for implementation
* an acknowledgement that your campus will develop and conduct an evaluation.

For additional questions regarding this Request for Plans, please contact Dr. Chenoa Woods (cswoods@calstate.edu), Director, Research & Student Success Initiatives and Dr. Emily Daniell Magruder (emagruder@calstate.edu), Director, Innovative Teaching and Future Faculty Development.