

**Creating Responsive, Equitable, and Active Teaching and Engagement (CREATE)  
Awards Program  
2023-2024**

**Request for Proposals**

**Program Details**

The Creating Responsive, Equitable, Active Teaching and Engagement (CREATE) Awards Program underscores the critically important role faculty play in providing high-quality instruction, preparing students for the rest of their educational journey, and ensuring that students are career-ready. CREATE awards are designed to highlight the importance of accelerating our collective momentum toward closing equity gaps and ensuring a high-quality, engaging learning environment for all students. The program aims to energize faculty commitment to meeting Graduation Initiative 2025 goals by increasing a shared sense of responsibility for student success.

The program invites individual faculty and faculty teams to propose plans that will transform the student experience. Winning proposal(s) will identify a common problem, articulate the ability to advance a solution locally and at scale, have a strong emphasis on equity, and demonstrate the ability to institutionalize the innovation across the CSU system.

This is a competitive grant process and not all proposals will be funded. Proposals should be submitted to fit into one of three funding tiers: up to \$50,000; \$50,001 to \$100,000, and \$100,001 to \$150,000. Up to four proposals will be funded in Tier 1, up to two proposals will be funded in Tier 2, and up to two proposals will be funded in Tier 3.

The program is generously funded by the College Futures Foundation.

**Program Timeline**

<b>Date</b>	<b>Activity</b>
March 6, 2023	RFP released
April 19, 2023	Deadline to submit proposals (11:59 PM)
May 2023	Awardees announced
June/July 2023	Subawards issued to campuses
August 1, 2023	Program activity begins
January 22, 2024	Midterm report due to Office of the Chancellor
August 31, 2024	Program activity ends; deadline for spending funds
October 31, 2024	Deadline for submitting final invoices to Office of the Chancellor
October 31, 2024	Final narrative report due to Office of the Chancellor

No-cost extensions will not be granted due to deadlines related to the funding source.

**Award Eligibility**

Tenure-track faculty, tenured faculty, and lecturers from all disciplines are eligible for the one-year CREATE Award. Small teams of faculty, including multi-campus teams, are also eligible to submit a proposal. One faculty member must be identified as principal investigator (PI). If applying as a small team, co-applicants may serve as co-principal investigators. Alternatively, additional faculty and staff may participate and be supported by the award budget.

### **Selection Criteria**

Each proposal should directly address student success and focus on closing equity gaps. Recipients must demonstrate innovative teaching practices, extraordinary course design or redesign, or the development of exemplary supplemental support programs to promote student success and close equity gaps. The award recipient(s) will be those who can quantifiably contribute to increasing the number of bachelor's degrees awarded, shorten time to degree, or reduce equity gaps by creatively expanding upon research-backed interventions.

Proposals will be evaluated on the creativity and innovation of the programming. The CREATE program is designed to implement new, groundbreaking ideas to advance student success and achieve equity. Proposals that simply expand normal programming or serve a small group of students are unlikely to be funded.

Awardees will be selected based on the quality of responses in required components of the proposal: program narrative, including the rationale/need for the program and expected outcomes; program scalability; program evaluation or assessment; an intentional, thoughtful budget; and submission of letters of support for the PI and each co-PI.

### **Allowable Expenses**

Allowable expenses include but are not limited to

- Faculty, staff, and student staff salaries and benefits (e.g., "buy-out");
- Materials and supplies;
- Consultants and service contracts;
- Software;
- Travel and meeting expenses as directly relevant to the project; and
- Additional expenses as allowable within campus regulations.
- Indirect costs (5% MTDC, per College Futures Foundation Policy)

### **How to Apply**

Proposals must be submitted via the [online proposal submission form](#) by 11:59pm on April 19, 2023.

Each proposal must be submitted using the proposal template and include the following information:

- Contact information and campus details;
- Program narrative, including a focus on equity and scalability;
- Evaluation plan;
- Budget narrative;
- [Budget template](#); and
- Letter(s) of support from department chair and/or college dean.

See the [Proposal Guide](#) for additional information. Proposals must be complete to be considered for funding. Proposals will not be accepted after the deadline.

For questions about the CREATE Awards Program, please contact Dr. Chenoa S. Woods, director, research and student success initiatives, at [cswoods@calstate.edu](mailto:cswoods@calstate.edu).