Service-Learning Risk Mitigation Flow Chart

Build Relationships

Collaboration among faculty, risk managers, procurement and service learning/community engagement staff help support a successful student experience.

Develop Campus Risk Mitigation Plan

Documentation of campus risk mitigation procedures creates a sustainable infrastructure.

Determine Type of Placement

Knowledge of the type of opportunity (in-person, virtual or hybrid) helps identify potential risks, the forms to use and the orientation that may be needed.

Assess Learning Site

Assessment of the learning site can determine if an on-campus site visit is warranted.

Maintain a current University-Agency Agreement

A review of executed agreements as part of the renewal process, typically every five years, limits liability and protects students, sites, and the university.

Familiarize Students of their Rights

A joint effort by campus and site staff helps ensure students are informed of their rights, understand the guidelines for participation and receive an orientation.